



Sukkur IBA Testing Services
Written Test – Sunday, July 29, 2018

For the post of Junior Office Associate (BPS-11)

RECRUITMENT TEST – SINDH HIGH COURT, KARACHI

Name: [Signature]

Seat No. [Signature]

General Instructions

1. Pay your undivided attention to the instructor when instructions are being given.
2. You are required to put your Signature on the answer sheet.
3. Make sure you have signed on your Answer Sheet.
4. The test is composed of 100 short items, Total time allowed is 90 minutes.
5. In order to assure a fair chance to every candidate, and to conduct the test efficiently, we need and request your cooperation in the form of carefully following the instructions given by the instructor conducting the test.
6. The instructor will tell you when to start work and when to stop. You may go through whole the question paper once the test starts.
7. In the interest of fairness, we insist that no one may continue work even for a second after the instructor has asked the work to be stopped.
8. During the test, do not talk, whisper, or turn your eyes or head away from your own papers. Any evidence of cheating or non-compliance with instructions will disqualify you from the test, and your name will be removed from the list of candidates for test.
9. A blank sheet is attached with the Question booklet to do your rough work. Please ensure that the rough work sheet is returned along with the Question booklet.
10. You cannot re-shade the answer once you have shaded an answer. In case you shade more than one letter for the same item, your answer will be treated as wrong.
11. You will not write anything anywhere on the test booklet. All answers must be shaded in the answer sheet.
12. There is No NEGATIVE marking in the Test.
13. Mobile phones and calculators are strictly prohibited in the exam hall.

PART – I (ENGLISH)

VOCABULARY

USE OF RIGHT WORDS IN GIVEN BLANKS

Instructions: Five sentences are given below. In each sentence, you have to put the right word. Choose the **right word form** that best completes the sense in each sentence and shade its answer letter A,B,C or D against the corresponding number in the answer sheet.

1. Nobody _____ that the old man had fallen.
A. noted B. realized C. noticed D. knew
2. They expressed mixed _____ at the news.
A. passions B. feelings C. sentimental D. emotions
3. Please _____ an ear to me.
A. pay B. give C. lend D. send
4. The _____ is the part of the face above the eyes and below the hair.
A. forehead B. neck C. scalp D. head
5. Please speak up; your voice is barely _____ above the noise.
A. heard B. noticeable C. intelligible D. audible
6. He is the only _____ earner in the family.
A. money B. bread C. living D. cash
7. We would like to know whether you have ever _____ to a wonderland.
A. gone B. seen C. been D. visited
8. This has been a _____ reminder to us all.
A. timely B. timeless C. time-poor D. timetable
9. I wouldn't have dared to _____ my teachers.
A. deny B. defy C. refuse D. avoid
10. Karachi is _____ from Rohri than Hyderabad.
A. far B. further C. farther D. farthest

GRAMMAR

ERROR DETECTION (FINDING OUT MISTAKES)

Instructions: Find the errors in the given sentences set below. Choose the possible word (s) from the given multiple choice (A,B,C or D) in each sentence that renders (makes) the sentence incorrect and shade the correct answer letter A,B,C or D against the corresponding number in the answer sheet.

11. I had picked my pocket at the railway station.

A B C D

12. My son is related to me.
A B C D

13. May I know what is your name, please.
A B C D

14. We're really looking forward to see you again
A B C D

15. I have never gone to such beautiful places.
A B C D

USE OF PREPOSITIONS

Instructions: Five sentences are given below. In each sentence, you have to put the correct preposition. Choose the correct preposition for every sentence and shade its letter A,B,C or D against the corresponding number in the answer sheet.

16. Skill comes _____ practice.
A. in B. to

C. by

D. with

17. It's five _____ ten (Time).
A. to B. in

C. for

D. by

18. I did it _____ mistake.
A. by B. in

C. to

D. with

19. He threw the letter _____ the fire.
A. in B. into

C. on

D. to

20. Our English teacher spoke on an introduction _____ the English language.
A. for B. on C. to D. with

IDENTIFYING PARTS OF SPEECH/ WORDS OF SPEECH

Instructions: Five sentences are given below. In each sentence, one word is underlined. Identify the underlined word and shade its right choice A, B, C or D against the corresponding number in the answer sheet.

21. I like you more than him.

The underlined word "than" used in the above sentence is _____.

A. conjunction

B. pronoun

C. adverb

D. preposition

22. **Fasten your seat belts; we are about to land.**

The underlined word "about" used in the above sentence is.

- A. preposition B. adverb C. conjunction D. adjective

23. **All that glitters is not gold.**

The underlined word "that" used in the above sentence is.

- A. Relative pronoun B. Demonstrative pronoun C. Conjunction D. Adverb

24. **The rich should help the poor.**

The underlined words "the rich, the poor" appearing in the above sentence are used as

- A. Adjectives B. Nouns C. Subjects D. Objects

25. **Five fat funny film fans made fun of their favourite comedians.**

The underlined words "five" "fat", "funny", "favourite" in the above sentence are used as:

- A. Nouns B. Pronouns C. Adjectives D. Subjects

GRAMMAR: IDENTIFYING RIGHT SENTENCES

Instructions: Five sets sentences are given below. In each set sentence, one sentence is correct. Find out correct sentence in each set and shade its letter A, B, C or D against the corresponding number in the answer sheet.

26. A. One should try one's best.
B. One should try his best.
C. They should try our best.
D. We should do your best.
27. A. She rises children.
B. She rise children.
C. She raises childrens.
D. She raises children.
28. A. She is better known to her father's family name.
B. She is better known for her father's family name.
C. She is better known with her father's family name.
D. She is better known by her father's family name.
29. A. Two sailors were drowned to death yesterday.
B. Two sailors were drowned to die yesterday.
C. Two sailors had drowned yesterday.
D. Two sailors had been drowned yesterday.
30. A. My son is related to me.
B. He is related to me as my son.
C. My son and I are related to each other.
D. They are relatives by blood.

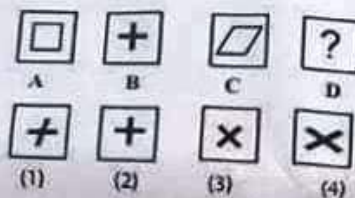
ANALYTICAL REASONING

31. If NEW YORK can be encrypted as PGYAQTM, how can you code the word CHARLOTTE?
A. EICSNPVVG B. EJCTNQVVG C. EICTNPVVF D. EJCSMPVVG

32. Look at this series: F2, __, D8, C16, B32... What number should fill the blank?
A. A16 B. G4 C. E4 D. E3

33. Find the word that names a necessary part of the word "guitar".
A. band B. teacher C. songs D. strings

34. Consider the following figure. Which of the symbol from second row fills the box with question mark in the first row?



- A. 1 B. 2 C. 3 D. 4

35. Which of the following is different from others?
A. Arc B. Diagonal C. Radius D. Diameter

36. Find the word that names a necessary part of the underlined word Culture.
A. Education B. Civility C. Agriculture D. Customs

37. Which one of the choices completes the same relationship with the third word?
Artist is to painting as senator is to _____
A. Law B. Attorney C. Politician D. Constituents

38. Which one of the choices completes the same relationship with the third word?
Yard is to inch as quart is to _____
A. Gallon B. Milk C. Ounce D. Liquid

39. Find the word that completes the bottom row of words

<u>Ant</u>	Fly	<u>Bee</u>
Hamster	Squirrel	_____
Spider	B. Rodent	C. Cat

40. Optimist is to cheerful as pessimist is to ?
A. gloomy B. mean C. petty D. helpful

PART - II (MATHEMATICS)

41. If length and width of rectangle is l and w respectively, then perimeter of rectangle is

- A. $2l-w$ B. $2(l+w)$ C. $2lw$ D. $2l/w$

42. The point $(-2,3)$ lies in _____ quadrants.

- A. Fourth B. Third C. Second D. First

43. A product sold in Rs 480, with a discount of 20%. What was the list price of the product?

- A. 500 B. 440 C. 600 D. 400

44. Total 160 candidates came for written test at University, 15% were enrolled, and how many students were not enrolled?

- A. 24 B. 136 C. 120 D. 12

45. The accompanying circle represents the 2400 students at High School, and the shaded portion represents the freshman class. What is the total number of students in the freshman class?



- A. 800 B. 500 C. 400 D. 600

46. If $(x - 3)$ and $(x + 7)$ are multiplied to the form of $ax^2 + bx + c$, then what are the values of $a, b, & c$ respectively?

- A. 1, 4, 21 B. 1, 10, 21
C. 1, -10, -21 D. 1, 4, -21

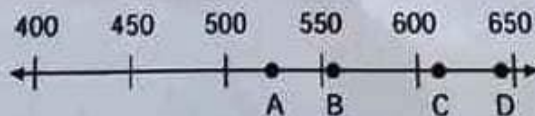
47. Which equation is equivalent to $3(2x - 5) = 4(x + 3)$?

- A. $2x = -27$ B. $2x = 27$ C. $10x = -27$ D. $10x = -3$

48. If $f(x) = |x^2 - 50|$, what is the value of $f(-5)$?

- A. 75 B. 25 C. 0 D. -25

49. The number 615 would be closest to which point marked on the number line?



- A. A B. B C. C D. D

PART – III (GENERAL KNOWLEDGE/ CURRENT AFFAIRS)

56. The National Assembly of Pakistan has?
A. 268 general seats, 62 women seats and 12 non-Muslim seats.
B. 270 general seats, 60 women seats and 12 non-Muslim seats.
C. 270 general seats, 62 women seats and 10 non-Muslim seats.
D. 272 general seats, 60 women seats and 10 non-Muslim seats.
57. Who is the Prime Minister of UK
A. David Cameron
B. Tony Blair
C. Theresa May
D. David Miliband
58. The recent meeting in between Donald Trump, US President and Vladimir Putin, Russian President was held in _____ country.
A. China B. Singapore C. Finland D. Spain
59. FIFA Football World Cup 2022 will be held in _____.
A. France B. UK C. Spain D. Qatar
60. Pakistan's national tree is _____.
A. Neem B. Peepul C. Sheesham D. Deodar
61. The national animal of Pakistan is _____.
A. Tiger B. Lamb C. Markhor D. Horse
62. What is named to run between Safa and Marwa?
A. Sayee B. Tasbiah C. Talbih D. Waqoof
63. Who is referred in the Quran as Rooh-ul-Ameen/Ar-Rooh/Rooh-al-Qudus?
A. Hazrat Jibrael (A.S)
B. Hazrat Izrael (A.S)
C. Hazrat Israfeel (A.S)
D. Hazrat Mikael (A.S)
64. The normal Human body temperature is
A. 90 degree Celsius
B. 95.6 degree Celsius
C. 98 degree Celsius
D. 98.6 degree Celsius

65. A device used to measure thickness/ purity of milk is

- A. Hydrometer
- B. Lactometer
- C. Perimeter
- D. Barometer

66. AFP is a news agency of _____.

- A. Switzerland
- B. France
- C. Germany
- D. Sweden

67. The headquarter of Transparency International is located in _____.

- A. New York
- B. Washigton
- C. Paris
- D. Berlin

68. NATO is a/an _____ alliance.

- A. military
- B. economic
- C. regional
- D. cultural

69. Currency of Japan is

- A. Youn
- B. Yen
- C. Bhat
- D. Ringet

70. A light year is a unit of:

- A. Time
- B. Energy
- C. Length
- D. Mass

PART – IV (COMPUTER)

71. A(n) _____ system is a set of programs containing instructions that coordinate all the activities among computer hardware resources.
- A. operating
 - B. disk-based
 - C. management
 - D. platform
72. A cross-platform program is one that runs _____.
- A. only on one operating system
 - B. differently on every operating system
 - C. the same on multiple operating systems
 - D. differently on one operating system
73. During a cold boot on a personal computer, the POST (power-on self test) results are compared with data in a _____ chip.
- A. CMOS
 - B. UNIX
 - C. BIOS
 - D. SCSI
74. The _____ is the core of an operating system that maintains the computer's clock, starts applications, and assigns the computer's resources, such as devices, programs, data, and information.
- A. cell
 - B. grid
 - C. nexus
 - D. kernel
75. The _____ is firmware that contains a computer's startup instructions.
- A. POST
 - B. BIOS
 - C. CMOS
 - D. DIOS
76. With a _____, users interact with menus and visual images such as icons, buttons, and other objects to issue commands.
- A. command-line interface
 - B. menu-driven interface
 - C. performance-monitor interface
 - D. graphical user interface (GUI)
77. With _____ memory, the operating system allocates a portion of a storage medium, usually the hard disk, to function as additional RAM.
- A. virtual
 - B. performance
 - C. device
 - D. managed
78. A(n) _____ is a small program that tells the operating system how to communicate with a specific device.
- A. driver
 - B. monitor
 - C. utility
 - D. OS
79. _____ is the process of encoding data and information into an unreadable form.
- A. Encryption
 - B. Formatting
 - C. Transmission
 - D. Spooling

80. The Recycle Bin is configured automatically to be able to store files equal to _____ of the size of your hard disk.

- A. 1 percent
- B. 5 percent
- C. 10 percent
- D. 15 percent

81. The _____ of a directory structure is the topmost directory on the disk.

- A. root
- B. tree
- C. subdirectory
- D. base

82. How long is an IPv4?

- A. 128 bits
- B. 64 bits
- C. 48 bits
- D. 32 bits

83. Which of the following is a Client Operating System?

- A. Windows Server 2003
- B. Windows Server 2016
- C. Windows Server 2012
- D. Windows 10

84. Which of the following file format supports in windows 7?

- A. NTFS
- B. BSD
- C. EXT
- D. FAT32

85. DNS is the abbreviation of

- A. Dynamic Network System
- B. Domain Name System
- C. Dynamic Name System
- D. Domain Network Service

86. The short key to print a document is _____.

- A. Ctr+P
- B. Alt+P
- C. Ctr+O
- D. Ctr+R

87. There can be _____ in _____.

- A. multiple work sheets, one workbook
- B. one work sheets, multiple workbook
- C. only one work sheets, one workbook
- D. none of these

88. If A3 is the address of a cell then A is its:

- A. column number
- B. cell address
- C. row number
- D. none of these

89. Define a name for a cell or a range in Excel provides a _____ reference to that cell or reference.

- A. relative
- B. absolute
- C. mixed
- D. none of these

90. VLOOKUP is.

- A. Mathematical function
- B. Logical function
- C. financial function
- D. look up and reference function

91. _____ is NOT a logical function.

- A. AND
- B. NOT
- C. OR
- D. SUM

92. PowerPoint is used to make _____.

- A. photographs
- B. letters
- C. slides
- D. balance sheet

93. We press _____ key to start slide show from current slide.

- A. Shift+F5
- B. Ctr+F5
- C. F5
- D. Alt+F5

94. Resolution of slides can be set in _____.

- A. animation tab
- B. home tab
- C. view tab
- D. slid show tab

95. Footer can be used to insert _____ in a slide.

- A. date
- B. slide number
- C. time
- D. all of these

96. _____ is a feature of MS excel and can also be used in PowerPoint .

- A. chart
- B. merge cells
- C. function
- D. none of these

97. Excel's _____ function allows you to add the numbers in multiple cells.

- A. MIN
- B. SUM
- C. MAX
- D. AVERAGE

98. Which is the correct syntax of IF statement in Excel.

- A. =IF (test, result if True, result if False).
- B. =IF (result if True, result if False, test).
- C. =IF (result if False, test, result if True).
- D. = (test, result if True, result if False).

99. Left, Centred, Right and Justified in MS Word are all _____.

- A. font styles
- B. paragraph alignments
- C. paragraph styles
- D. none of the above

100. Which Command line tool is used in Windows environment to check the IP Configuration in detail _____?

- A. IP
- B. IPConfig/all
- C. Ping
- D. Telnet

[THE END]

